BOARD OF TRUSTEES MEETING MINUTES

March 2, 2021 on Zoom due to Covid-19

Duties: *READING - **Laurel**; BLOG - **Ryan**; TIME-KEEPER - **Louise**; PROCESS OBSERVER - **Michael**; CHALICE LIGHTER - **Cecil***

OUR OPEN AND WELCOMING CONGREGATION CONNECTS HEARTS, CHALLENGES MINDS, AND NURTURES SPIRITS, WHILE SERVING AND TRANSFORMING OUR COMMUNITY AND THE WORLD.

GREETINGS AND CHECK-IN'S 6:00 Meeting convened 6:13 PM

OPENING WORDS AND CHALICE LIGHTING - *Laurel*

APPROVAL OF FEBRUARY MINUTES After a couple of minor corrections, Julie moved to approve the minutes. Cecil seconded. Board approved.

MARCH BUSINESS REPORTS and REVIEWS - *Mark / Ryan*

- **What's Happening**
  - Mark shared the highlights of his report, noting Wes Miller's above and beyond service as leader of this year's Annual Budget Drive. Other key aspects are the changing nature of worship as we move forward, requiring A/V equipment upgrades, and forecasting exciting capital updates that we will learn more about at the next meeting.
- **Limitations E (Insurance and Summary)**
- **Updated Finance Report--**this has been reviewed and is good news. No further comments.
- **RJAC Update:** ***5 minutes***
- **ABD Update (Thank-You's):** We will each make our thank you calls or writing notes, as assigned, to all early pledgers. Other thank you calls will be made later in the year.
- **Property Inquiry at 2 Edwin Place:** We received notification from the owners of this property (Charlotte Street Computers) that they plan to list the property for sale. After some discussion, we determined it makes sense to learn more about the property before considering whether or not we would have interest in the property. Clyde and Cecil will coordinate an exploratory process and gather more information about the property.

ISSUES OF THE INTERIM - *Ryan / Laurel / Clyde*

- **Interim Update:** Updating of the existing UUCA information packet is underway. Ryan has reached out to Christine Purcell of UUA to gather some advice on coverage of July during the transition of our Lead Minister/Executive in this context. Feedback is being sought to inform the process. There will be regular blog posts about the process, and the Interim page on the UUCA website has been reactivated. Announcements during our virtual live worship services will be done by Ryan on a monthly basis. Application packet to be ready by March 23rd, a month in advance of deadline.
- **Questionnaire:**
  - ***Primary areas of focus for the minister?***
    - Transition time--getting to know the interim minister--how will we do this while COVID limitations are still a factor?
    - Ways of reconnecting the congregation during re-entry with intention and attention to people's emotional well-being after this long period of separation.

        - Support of Board priorities, collaborating with the Board to advance them.

    - ***Desired strengths of the minister?***
        - Communication skills and strategies
        - Relational work

    - ***Ongoing momentum we would like to continue?***
        - High quality worship and sermons, music
        - High quality religious education/faith development programs
        - Organizational stability
        - Racial Justice
        - Community visibility--clarifying the congregation's role in the community
    - ***Programs and traditions we want to maintain?***
        - Worship
        - Religious Education and Lifespan Faith Development
        - Pastoral Care
        - Maintaining an openness to "niche" groups, thoughts, initiatives
        - Welcoming people who are "transplants" which is our culture

- **July Coverage:** ***When we do not have an executive, who serves as executive?***

Clyde provided the overview between Rev. Mark's departure at the end of June and the Interim Minister's arrival in August, how will we cover the Executive role during July? The worship services have been delegated. History involves 2012 sabbatical planning, when a congregant was named as Convener. That solution worked well for the time. A decision doesn't need to happen now, but should be considered. There was advocacy for the designation of a Convener other than the Administrator.

Motion: Clyde moved that the Board hereby create a subcommittee consisting of Clyde Hardin, Michael Beech and Laurel Amabile, charged with proposing a solution to the issue with the July 2021 period where UUCA will have no Executive on staff. This subcommittee should discuss solution options with key staff members during March 2021 and bring an actionable proposal to the April 2021 Board meeting. Louise seconded. Motion passed.

EXECUTIVE SESSION Transition Committee

- **Who currently serves on this committee? Who can be added to replace those no longer serving from last year?** Cecil reported that two more people are needed to supplement Margaret McAlister, Beverly Cutter, and Cecil who are staying involved.
- **What kind of activities are being planned to serve as farewell to Mark? What kind of activities are being planned to serve as healing rituals for congregants saying goodbye to Mark?** Some fun and creative ideas were shared for consideration, and Cecil took notes.

Rev. Mark updated the Board on pastoral matters in the congregation.

<u>CLOSING READING AND CHALICE EXTINGUISHING</u> - *Laurel*

Process observation: Michael offered his observations on our process, Google Drive challenges, time-keeping benefits, and Zoom garble.

NEXT BC MEETING- March 30th, 2021 **NEXT BOARD MEETING - Tuesday, April 6th, 2021**

Revised and approved, April 6, 2021