Minutes of UUCA Board of Trustees Meeting
April 17, 2013

Trustees Present: Gay Lambirth, President; Kay Aler-Maida, Shel Altschul, Juliana Austin, Michael Boing, Jane Bramham, Ann McLellan

Staff Present: Rev. Mark Ward, Lead Minister; Linda Topp, Director of Administration

Congregant Present: Ken Brame, Finance Advisory Committee

Consent Agenda:

- Approve minutes from March 20, 2013 Board meeting
- Accept Financial Report for March
- Accept Nominating Committee report:
  - President: Gay Lambirth
  - Vice-President: Joy Christi Przewtwor
  - Clerk: Martha Kiger
  - Trustee: Jane Bramham [1 year]
  - Trustee: Shel Altschul [2 year]
  - Trustee: Carol Shulteis [2 year]
  - Trustee: John Bates [1 year]
  - Trustee: Melissa Davis [2 year]
  - Nominating Committee: Frank Valenti [3 year]

Consent agenda adopted.

Budget: Linda Topp presented the proposed 5-year budget plan based on

- 2013-14 financial commitments of $570,000 and projected annual growth of 7.5% which the finance committee felt was in line with historical trends
- Extends funding from the Elmslie bequest over an additional year
- Proposes 5% distribution from both Endowment Funds A and B as recommended by Financial Advisory Committee and endorsed by Planned Giving
- Takes advantage of the flexibility of new UUA and District guidelines by lowering to UUCA contribution to 4% of income
- Makes cuts in some personnel hours or positions; includes cost of living adjustment and increases in health care expenses

This budget will make visible changes in programs and services, but it matches funding and spending.
Kay's motion that the Proposed 2013-14 budget be presented to the Congregation was seconded and passed.
Town Hall meetings for Budget review are scheduled for April 25 and April 28 at 4 PM.
Wording for Resolutions to a) change the period over which the Elmslie bequest is allocated and b) amend the Governance Document regarding distributions from Endowment Fund B, both implied in the budget, will be prepared for Board consideration at the May meeting.

Executive Report: *What's Happening* for April noted the month's focus on ABD and the development of the proposed budget. Other news included the launch of the new UUCA website. Mark's observations from a recent conference on long term pastorates will continue to engender Board conversation around nurturing the relationship between minister and congregation and development of both.

Executive Monitoring: The Board monitored **Executive Limitation D**: Financial Planning and Budgeting and **Executive Limitation C**: Financial Condition and Activities through report from the Executive tied to the review of the budget process; there were no new policy recommendations.

Bylaws: The first of two Town Hall meetings to review new Bylaws has been held with a second scheduled for April 21st. Mara Sprain and the Bylaw Revision Task Force will consider comments received and plan to have revised Bylaws ready for Board review at the May meeting, which would allow them to be placed on the Annual Meeting agenda.

Other Business:

- Board authorized expenditure of $250 from the Board Governance Support Budget to send President Gay Lambirth to the President's Convocation at The Mountain in May.
- The Board, having previously approved up to $3500 Congregational expense for the ordination of Sally Beth Shore, acknowledging donations of $3774 received toward expenses, and recognizing the value of community building through this celebration authorized allocating the remaining expenses of $981.92 for the Sally Beth Shore ordination to the Board Governance Support Budget.
- Because of time constraints in Congregational notification of Annual Meeting agenda items the May Board meeting will be moved to May 8th from May 15th. Board time for generative thinking will be included in the Board agendas for May [with last chapter of *Inside the Large Congregation*] and June [to which new Board members will be invited].

Board Visibility: Ann McLellan will submit Board summary for next week's eNews.

Learning Community: Juliana guided discussion of Chapter 7 of *Inside the Large Congregation* on roles, engagement, and acculturation of the congregation. This continues the discussion of improved communication and identification of program areas for strengthening entry into and retention within the Congregation.

Submitted by Jane Bramham, Clerk