Minutes of UUCA Board of Trustees Meeting
April 7, 2015

Trustees present: Jane Bramham, President; John Bates, Vice president; Martha Kiger, Clerk; Sheldon Altschul, Tom Blanford, Melissa Davis, Carol Shultheis, Wendy Seligmann

Staff present: Mark Ward, Lead Minister; Linda Topp, Director of Administration

Member: Larry Holt.
Recognition of Larry Holt's service on the Campus Development Committee, particularly with the culvert and Metropolitan Sewer district effort.

Consent Agenda: the following items were approved:
March 2015 Board Meeting Minutes
February 2015 Financial Reports
SE District Conference Delegates Mary Alm, Linda Bair, Linda Topp

Executive Report: Mark Ward, Lead Minister
Executive Limitation D – Financial Planning and Budgeting report was accepted.
Executive Limitation C – The executive staff and Financial Advisory Com. have worked to define and clarify how bequests, Contingency, Operating, and Capital funds relate. They presented a Fund Flow Chart, created by Linda and Christine Ray to visually show how those funds flow. Descriptions of Contingency and Capital Funds, included in the Executive Policies, were reviewed.
Contingency is at 70%, and Capital is underfunded.
The Stephen Jones bequest contributed $52,000 to UUCA.
The 7% increase in ABD pledges increases financial flexibility.

2015 – 2016 Budget -- Mark Ward and Linda Topp
Reference materials presented included:
Multi-Year Budget Worksheet
Alternative budget that includes funds for a part time Connection Coordinator
Budget notes for Board 2014 -15
Financial Position by Fund, dated Feb 2015
Proposed Budget for 2015-16 hearing

Narrative Highlights of Operating Budget

Mark hopes that UUCA will receive a $5000 grant related to the "Beloved Conversations" curriculum which explores the spiritual and intellectual aspects of racism.
Because members have expressed the desire to improve connection, a budget was proposed to fund a part-time Connection Coordinator. UUCA loses some new members by the second year, so a Connection Coordinator may improve retention, which would offset the increased expense.
The Board acknowledges that anticipated revenue does not support pay increases above the cost of living or to bring salaries to UUA suggested mid-range, nor restore the 10% goal for Professional Expenses. The Board accepted presenting the executive's proposed budget for approval at the upcoming annual meeting.

Copier Lease: Mark
Executive proposed 5-year lease of a Savin 6003 printer because the functions and service would be better than the current printer provides.
Board approved the staff's proposal for a new copier lease.

Annual Meeting task force report: Wendy
The task force proposed scheduling the annual meeting at 11:30 on May 31.
Task Force recommends a) continuation of current electronic and paper proxy voting process to maximize participation; b) identified ways to increase confidentiality; c) policy that votes requiring greater than majority vote for approval will use paper ballots at the meetings.

Leadership Development Committee report: Jane and Linda
Board of Trustee nominees:
Michelle Gregory
Robin Loew
Dale Wachowiak

Leadership Development nominees:
Gay Lambirth
Michael Vavrek

Kristi Miller -- LDC recommended and the Board voted to appoint Kristi Miller to complete the last year of a vacated 3-year term.

The Board voted to accept the above nominees

John Bates intends for the Board and LDC to work more closely.

Building Access: Jane
Conversations with youth – Melissa has continued seeking input from youth, coordinated with Joy Berry and the Board.

Questions posed to children were:
What is your best memory of something that happened at church?
If you were in charge, what would be different?
What would you like to see more of at church?

RE vision meeting – feedback on RE Visioning program was given to SE District Congregational Life staff Rev. Kenn Hurto.

Mentoring: Mark
Mark has met with the Assistant Minister Mentoring Committee to clarify their role and goals as the first year of the second called minister has completed. Rev. Lisa Bovee-Kemper requested and the Board authorized $650 expense for a year-long online clergy mentoring course.

Executive Session – staff excused

Upcoming Dates:
4/ 12 Ground breaking between services
4/15 and 4/22 Beginning Point class, 5:30
4/26 Town Hall mtg. to Review the 2015-16 Budget and proposed Bylaw change
4/27 Board Council meeting, noon
5/3 Board training
5/5 May Board Mtg.
5/31 Annual Congregational Meeting, 11:30

Submitted by Martha Kiger, Clerk