

UUCA Board of Trustees Meeting Minutes

23 Edwin

December 4, 2018

Present: Louise Anderson, Cecil Bennett, Bruce Larson, Diane Martin, James Schall, Mark Ward (ex-officio), Ryan Williams, Mariah Wright

Visitors: Meg and Bill Klontz

Chalice Lighting/Opening: Ryan

Getting to Know One Another: We each described a favorite winter memory

What's Happening: Mark reviewed several aspects of his monthly report.

Congregational "Start Up" Consultation: Mark met with Connie Goodbread at SEUU Ministers' Association at the Mountain and a consulting session on new ministerial goals ("UUCA's hopes for Claudia's work here) will be coming up in the New Year.

Flooding at 23 Edwin: The city will be correcting the water flow issues that have caused flooding on our block, with work to begin soon and happen over the next two years.

Bears: Our neighborhood bears have been ravaging our trash containers. Bob Roepnack is building an enclosure for our trash containers. We are also hiring a composting service to collect qualifying garbage. Composting expense will be approximately \$2500 per year.

Choir: Cecil noted that the choir is fully appreciating the new audio loop in the sanctuary.

Limitation D (Financial Planning and Budgeting): Documents including the financial report with narrative had been sent via email to Board members prior to the meeting. Mark reviewed the related Executive Limitations and asked for questions. The ABD goal for next year will be \$707,000, a 4% increase.

Solar Project Update: The permitting process is underway – slow but sure – and the contractor has been engaged. Work may begin in January.

Limitation F: Bruce presented suggested wording changes to Policy F, clarifying the nature of our two "protected funds," the actual *Endowment Fund* and the *Fund for the Future*, which "may be used to meet special capital or building needs, to create new ministries, or to avoid default on financial obligations." The *Fund for the Future* is not accurately described as an "endowment fund" as it represents bequests and planned gifts that are unrestricted by donors: 75% of those funds are placed in the *Fund for the Future*, with the remaining 25% placed in the *UUCA Contingency Fund*. A motion to approve the funds' descriptions was made, seconded and passed unanimously. The document will be revised accordingly.

Review of UUCA Policy Governance Document: Review of this document continued began with Policy F. Compensation: Called Minister, and Policy G. Compensation: Other Compensated Staff. Job titles were updated, and the possible consideration of establishing a “personnel committee” to regularly review compensation levels was briefly discussed. Next review will begin on page 13 at IV. Executive Limitations.

Consent Agenda: The minutes of the November 6, 2018 meeting were moved and approved.

Closing: Ryan

Executive Session

January Volunteers: Dishes (Diane), Dinner (Bruce), Reading (Louise) Blog (Ryan)

December Meet Your Board: James Schall and Mariah Wright

Minutes: *Diane Martin, Clerk*