

## UUCA Board of Trustees Meeting Minutes

23 Edwin

February 5, 2019

**Present:** Cecil Bennett, Nora Carpenter, Judy Harper, Bruce Larson, Diane Martin, James Schall, Ryan Williams; Mark Ward (ex-officio)

**Chalice Lighting/Opening:** Bruce

**Getting to Know One Another:** We each shared reflections on our definition of trust.

**What's Happening:** Mark reviewed several aspects of his monthly report.

ABD: Will Jernigan and Gina Pharis are doing a great job. About 15 UUCA members attended the first ever advance reception at Givens Estates. Many of the attendees at the February 17 Leadership Reception increased their pledges. The ABD will conclude with a Celebration Sunday on March 3.

Congregational Policies: Linda Topp is updating the policies and will post them as PDF files on the UUCA Web site. The Board may want to consider setting a regular schedule to review these policies going forward. The Board reviewed the new policy on Service Animals. Mark will consult with Linda to explore/determine who will have responsibility for vetting the service dog's status and approaching the owners. Ushers, staff, volunteers may need a 'script' for approaching owners of these dogs.

Buildings: It will take two weeks to install the new solar panels once the equipment arrives. The heating system for Sandburg Hall was repaired (\$2000).

### **Limitation H (Communications to the Board of Trustees and Congregation – Part 2):**

Number 6. A motion was made and granted to change the time period for making financial records available for audit from "60 days" to "90 days."

**Message Map II:** The Board did more brainstorming on brief prompts for speaking about UUCA to others. New suggestions included: *Providing a safe place for children (or all people); We Love; We Unite; We help people grow; We lift people up; We teach love (and self-love); We call people to be their best selves; Responding to the call of love; We live love; Living and growing our love; We make love real; We inspire, uplift and serve; Shaping a loving world; we do the work.* Next steps for Message Map need to be determined.

**Review of UUCA Policy Governance Document:** Document review continued beginning with IV Executive Limitations: Policy C. Financial Condition and Activities. Under number 6, we removed the phrase ". . .in collaboration with the treasurer, . . ." Under Policy D. Financial Planning and Budgeting, number 2: we added the phrase "as appropriate" following ". . .and discloses planning assumptions. . ." Review ended at Policy E, page 15.

**Consent Agenda:** The minutes of the January 8 meeting were moved and approved.

**Closing:** Bruce

**Executive Session**

**March Volunteers:** Dishes (James), Dinner (Nora), Reading (Diane) Blog (Ryan):

**Minutes:** *Diane Martin, Clerk*