

UUCA Board of Trustees Meeting Minutes

23 Edwin

October 2, 2018

Present: Cecil Bennett, Judy Harper, Diane Martin, James Schall, Mark Ward (ex-officio), Ryan Williams, Mariah Wright

Chalice Lighting/Opening: Diane

Getting to Know One Another: Mariah presided during Bruce's absence, and we each did a brief 'check-in.'

What's Happening: Mark reviewed several aspects of his monthly report and described activities centered on changing staff responsibilities and getting the new church year off to a good start. Linda Topp is seeing good results in Membership and Stewardship Team efforts. Rev. Claudia Jimenez is broadening the reach of pastoral care, has recruited new leadership for Small Group Ministry, and is launching the new season of the Wednesday Thing.

Limitation C (Financial Conditions and Activities): Mark reviewed the appropriate compliance with Policy C and its Executive Limitation. There is no sign that we are going over budget in the current budget year. We are not currently funding a sabbatical fund. We do need to build a "sinking fund" for capital expenses.

Limitation H (Statement of Assets and Liabilities): The end-of-year asset and liability statements are now available online. Board members are asked to review them and let Mark or Linda know if you have any questions.

Copier Lease: The new copier should save about \$100 less per month on black & white copies. The lease was presented for Board approval. A motion to approve was made, seconded and passed unanimously.

Review of UUCA Policy Governance Document: Review of this document began on page 7 and proceeded up to Page 9 Section III. Board Executive Relationship. Changes are being noted and will be reflected in the document when the review is completed.

The sections of the document related to Board Members' Code of Conduct should be made available to new members when they come onto the Board.

Efforts will be made to make the Policy Governance Document consistent as they refer to the rights and roles of "Members" versus or including "Friends".

Consent Agenda: The minutes of the September 4, 2018 meeting were moved and approved.

Closing: Diane

Executive Session

November Volunteers: Dishes (Louise), Dinner (Ryan), Readings (Cecil), Blog (Diane)

November Meet Your Board: Nora Carpenter and Judy Harper **Minutes:** Diane Martin, Clerk