



**Minutes of UUCA Board of Trustees Meeting
December 1, 2014**

Trustees present: Jane Bramham, President ; John Bates, Vice president; Martha Kiger, Clerk; Sheldon Altschul, Tom Blanford, Melissa Davis, Carol Shultheis, Wendy Seligmann

Staff present: Mark Ward, lead minister

Congregants present: Beverly Cutter, Dale Wachowiak

Consent Agenda: Financial Report and October and November Minutes approved

Executive Monitoring: Limitation F: Planned Giving (PG)

Mark Ward and Beverly Cutter, Planned Giving Chair

Beverly described how face-to-face communication and appreciation is expressed to donors and that the committee works cooperatively with the ABD drive.

The proposed Planned Giving amendment to the UUCA Bylaws, scheduled for Congregational vote at the 2015 Annual meeting, will be discussed at the same Town Hall meeting in April 2015 when the 2015 Budget proposal is presented.

Executive Report: Mark will be traveling for 3 weeks in January, during which Linda Topp will serve as executive while Lisa and Joy continue their ministerial and RE duties.

Ministerial Review Task Force Report: Melissa Davis with Task Force members Dale, Wendy, and Shel

The Board Task Force report included sections on the process, review of literature, recommendations for the review process, tips for doing ministerial reviews, and a proposed model for review. Congregational input was given in interviews with covenant groups. The report recommended updating the letter of call and developing an end-statement survey. The team also suggested establishing a six-member standing committee with a three-year cycle of review of aspects of the Lead Minister's role. Mark thinks that process would give a vision of congregational expectations of a lead minister. The full review of the Lead Minister will be distributed to all Board members for discussion at the January meeting.

Building Access:

After reviewing member statements from facilitated “conversations” Board members identified recurring threads. The themes include spirituality and inspiration, diversity of belief, welcoming and connectedness, social justice participation, and community service. The Board will continue to review this congregational input, seek ongoing input, determine how to effectively use the information gleaned, and determine next steps.

UUA: UUA’s request for congregational vote on priorities and our Board role in those issues will be on the January Board agenda

Upcoming: The Board is invited to attend facilitated visioning sessions about UUCA’s Religious Education Program, Feb 27 pm and Feb 28.

Submitted by Martha Kiger, Clerk