

Minutes of the UUCA Board of Trustees

February 4, 2014

Board members present: John Bates, Jane Bramham, Melissa Davis, Gay Lambirth, Ann McLellan, Joy Christi Przeworski, Carol Shultheis

Staff present: Rev. Mark Ward

Second Minister Committee Report:

Three members of the Second Minister Committee joined us: Melissa Stanz, Michael Vavrek and Bob Wilson. The remaining member of the committee was Kay Aler-Maida. They reported their conclusion that a large majority of the congregation, perhaps two-thirds, seems to be in support of calling the Rev. Lisa Bovee-Kemper as Associate Minister, with five concerns to be addressed:

- 1 - A plan is needed for Lisa's continuing professional development, including mentoring in specific areas.
- 2 - Priorities for Lisa's work need to be clarified.
- 3 - Lisa's reporting relationship with Rev. Ward needs to be clarified in her Letter of Agreement.
- 4 - The Board needs to clarify how this position will be supported financially.
- 5 - The congregation needs confirmation that Rev. Ward supports this call.

The Board accepted the report of the Second Minister Committee, and voted to recommend calling Lisa as Associate Minister, and to hold a Congregational Meeting for the purpose of voting on calling her on Sunday, March 2 at 3:00 p.m. Gay will work with the office staff to prepare for balloting. We discussed several avenues of publicity in advance of the congregational meeting.

Minutes of the January 14, 2014 meeting of the Board of Trustees were approved.

Monthly Financial Reporting was provided via Google Groups.

Restatement of the Employer Participation Agreement for the UUA Retirement Plan was approved. The document will be signed on behalf of the Board by Gay and Joy Christi.

"What's Happening": Mark presented his monthly update to the Board. He supports the Call of Lisa Bovee-Kemper as Associate Minister, and is preparing a draft of a Letter of Agreement. The Annual Budget Drive is underway and begins in full on February 16. The search committee for Director of Religious Education is reviewing applications. Dozens of our congregants, as well as UUs from across the country, will be attending the Mass March in Raleigh on February 8. Mark will be attending the meeting of Senior Ministers of Large UU Churches February 8 - 15.

Monitoring of Executive Limitation H: Communications to the Board of Trustees and Congregation. Mark reported actions relating to each item within this section of the Governance Document. In response to Mark's question, we discussed the intent of the annual Commitment Form and its function in maintaining the membership records.

Annual Budget Drive Thank You phone calls by Board members are continuing, coordinated by Joy Christi.

Governance Document changes were approved, and John will update the official copy of the Document to reflect those changes. The section in the Bylaws relating to endowments is still in process.

Leadership Development Committee has a vacancy, and the Committee is seeking to fill it.

Learning Community on Strategic Planning

Gay previously sent us information regarding strategic planning, as distinguished from long-range planning, with a focus on three questions: Who are we? What are we called to do? Who are our neighbors? We discussed plans for a Board event in May 2014 to formulate actions in response to those questions. Joy Christi has been in touch with a consultant for our UUA region, Kathy McGowan, who can assist with planning for such an event. Ann, Carol and Martha will review possible attendees in addition to Board members.

We then went into Executive Session and evaluated tonight's meeting.

Board thank yous were sent to:

Second Minister Committee: Kay Aler-Maida, Melissa Stanz, Michael Vavrek, Bob Wilson
Jefferson House cleanup: Bill and Cathy Agrella
Donors' reception: Daisy Hollifield, Kate Hyde, Bea Lothrop, Susan Markovitz

Respectfully submitted,

Ann McLellan, Acting Clerk