Unitarian Universality Congregation of Asheville
Minutes of the Annual Meeting, January 2014

Trustees present: Gay Lambirth, President; Martha Kiger, Clerk; Ann McLellan, Carol Shultheis, Melissa Davis, John Bates, Jane Bramham, Sheldon Altschul

Staff present: Mark Ward, Lead Minister; Linda Topp, Director of Administration

Consent Agenda:

Approved revised minutes from Dec. 3 Board meeting

Consent agenda passed

Funding – Linda Topp

Presented and discussed "Budget Projection Information Relevant to the 2nd Minister Call," chart of "ABD History and Projections, 2009 – 2019," and attendance chart

Note – staff salaries have been cross-checked with UUA guidelines. Salary for DLRE unknown.

2nd minister call process –

Discussed professional development, 2nd minister strengths, and possible job description change

The 2nd Minister Committee will present input from forums at the Feb. Board meeting and make recommendation for decision. Note - UUA recommends 80- 85% approval to call

If a congregational meeting to vote is needed, 10 days advance notice is required for a March 2 meeting

The newsletter will feature a "thank you" to those who attended a forum

Executive Report – "What's Happening" presented by Mark Ward

DLRE Search Committee is beginning. Members are Louise Anderson, Ben Fleming, Lisa Horak, Susan Kitson, and Pat Morell. Board carried motion to authorize up to $5000 for purpose of DLRE search.

Funding Drive – 2014-15 budget drive is thru March 31. Future drives will be combined and led by Larry Wheeler and Nancy Heath. Continuing level of financial commitments are assumed, unless noted otherwise.

Membership Coordinator – Absence of Membership Coordinator is felt. Christina will work more hours weekly, to partly fill the position.

Facilities - the foyer and front yard need repair and updating

Monitoring - Among Ends Statements and Status Report of Lead Minister Review

Walk thru review of each statement with Mark

Questioned adjustment of survey to get more clear results. Note – surveys must be brief.

Welcoming system – survey results are good for newer members

Events – examples of success include retreat at The Mountain and Auction

Generosity – We say it's important but don't do it well

Caring for each other – consider how to broaden the PV function

Status of Lead Minister Review – Melissa and Shel on committee. Consider discussing with covenant groups about what they'd like to see, rather than evaluation or survey

ABD Thank you Process – Joy will coordinate schedule for Board members to make timely "thank you" calls for pledges

Governance – John Bates

Noted changes to Revised Governance document, as of Nov. '13. Referred to : Policy C and D updates to reflect current practice; Policy F – process for election of Board officers and responsibilities (goal is to announce new officers at June 1 Annual Meeting); Policy G – Board/Executive relationship

Mark will check if any policies need to change regarding 2nd minister

Executive Limitation - Policy 4 Disruptive Persons being formulated

Planned Giving - now being explored and will be detailed in Governance document when final

Learning Community – Leadership training opportunity offered – "On Being UU, We All Lead" mid-March on SC coast. Board members invited to indicate interest.

Executive Session and Meeting Evaluation

Minutes submitted by Martha Kiger, Clerk