Minutes of UUCA Board of Trustees Meeting
January, 2015

Trustees present: Jane Bramham, President; John Bates, Vice president; Martha Kiger, Clerk; Sheldon Altschul, Tom Blanford, Carol Shultheis, Wendy Seligmann

Staff present: Lisa Bovee-Kemper, Associate Minister; Linda Topp, Director of Administration

Consent Agenda: November Financial Report and December Board Minutes; adopted

Executive Reports

Welcome Project Update – Linda Topp

$605,000 has been pledged toward the Welcome Project, to date. The Board should receive construction and lighting contracts in March for approval; a short term construction loan backed by pledges is anticipated. Linda described each aspect of the project, which are listed on a handout, as well as draft architectural drawings, which will be shared this month with the Congregation. Exterior work will begin in April.

Social Justice - Lisa Bovee-Kemper

Lisa described the Congregational Study/Action Issue (CSAI) Process. Getting broader congregational involvement is challenging. "Black Lives Matter" is an emerging area of congregational energy.

Building Access – John Bates

John initiated "cross-walking" the chart of Building Access statements with the "Within, Among, and Beyond" circle chart. End Statements are our goal. Some visual representations might be useful as "branding." We discussed sincerity around diversity, such as newly released people. Jane will draft a letter to listening session participants for Board approval.

Lead Minister Review

Lead Minister Review Task Force Composition:

- The standing Task Force of the Board will be comprised of six members of the congregation, serving staggered three-year terms.
- The chair of the Task Force, and at least one other member, will be members of the Board of Trustees

- Four members will be appointed by the President of the Board and two members will be appointed by the Lead Minister

Charge:

- Using the Ministerial Review Task Force process document as a guide, compile a review of the Lead Minister for the Board annually, focusing in turn on
- Year A: Shared Leadership, Services to Board and Committees, and Relationship to Staff;
- Year B: Pulpit and Worship services, and Services to Persons;
- Year C: Community Activities
- Determine the questions to be explored each year and the methods of input from the congregation and other sources as needed.
- Review the Letters of Call at least every three years, with input from Lead Minister and the Board.

The Ministerial Review, dated Dec. 2014, will be addressed at the Feb. Board mtg. Information about the Lead Minister Review Task Force process will be posted on the website.

Upcoming:

Feb 27 pm and Feb 28 -- facilitated visioning sessions about the Religious Education Program

Submitted by Martha Kiger, Clerk