UUCA Board of Trustees Meeting Minutes

23 Edwin Place

6:30 January 3, 2017

Present: Kay Aler-Maida, Michelle Gregory, Kate Hartnett, Bruce Larson, Diane Martin, James Schall, Dale Wachowiak, Mark Ward (ex officio), Mariah Wright.

Chalice Lighting and Opening: Michelle

Executive Session: Consideration of consultation with Susan Beaumont.

Experience of the Holy: Review of plans for the Discernment retreat on January 7 from 9:00 a.m. to 12:00 p.m. Request for volunteers to join a task force on plans for rolling out the Values subsequent to Discernment. Kay would ask Laura Park for ideas re rolling out the results.

Limitations: Mark first discussed the report resulting from the mini-review of accounting procedures conducted by Sammy Fong and Robert Lane. Overall, the procedures were pronounced well-organized and accurate. The reviewers made several recommendations at the end of the report that are to be referred to the Executive and then the Administrator.

Mark reviewed his responses to the Board regarding Limitation H: Communications to the Board of Trustees and the Congregation (Part 1). He pointed out that the administration is in the process of changing over its membership database from the current ACS software to a cloud-based platform. The data base is now being successfully used in culling for and, thus, identifying potential volunteers with designated interests.

What's Happening: Mark commented upon his monthly report. He reported that resources are being strained by the increased attendance at RE. This burgeoning attendance is a welcome phenomenon but a stressor for staff and volunteers alike.

He announced that the new piano has been acquired.

On the downside, he reported that we are now into contingency funding for the remainder of the year.

Consent Agenda: Minutes of the 12/6/16 meeting were approved.

Closing: Michelle

Board Executive Session

Minutes submitted by Dale Wachowiak, Clerk