Minutes of UUCA Board of Trustees Meeting
July 2, 2013

Trustees Present: Gay Lambirth, President; Jane Bramham, acting as Clerk; Shel Altschul, John Bates, Melissa Davis, Ann McLellan, Carol Shulteis
Staff Present: Rev. Mark Ward

Consent Agenda:

- Approve minutes from June 12, 2013 Board meeting
- Accept Financial reports for May, 2013

Consent agenda adopted.

Board Work Plan:
2013-14 Board work plan with Board meeting dates, addition of banking resolutions, scheduled monitoring of Ends and Limitations and Board retreat [attached] was adopted. Trustees will in turn bring readings for Lighting and Extinguishing the Chalice; we also agree to rotate providing light supper for gathering a half hour prior to the start of Board business meeting time.

Congregational meeting dates: The following dates are placed on the UUCA Congregational calendar:

- Annual meeting: June 1, 2014 at 3pm with reception following
- Special Congregational meeting anticipated to call Associate Minister: December 1, 2013 at 3pm with reception following

Executive's Report: July report updated new RE hire and Music Director search.

Executive Monitoring:

- Executive Limitation G: Execution of Contracts will be monitored in August.
- Ends Statements: Monitoring of the Within, Among and Beyond Ends statement interpretations was done through results from Congregational survey. Staff has begun their review and consideration of ways the results might impact programming.
    - Board discussion of Within: There was high concurrence by responders with "my participation in the life of the congregation helps me understand and embrace UU values and principles". Conveying "UUCA's rich history" may provide opportunities for intergenerational activities and connections between members.
    - The Board and Executive concur that the primary focus for this year will be on those goals and programs that fall within the Among Ends.
    - Beyond: The highest rating was for willingness to recommend UUCA to friends and relatives.
    - The Board discussed seeking expertise in methods of increasing the responses from demographics underrepresented in responders, particularly younger members and those with children in RE. Both continuity of questions over time

for monitoring progress and simplification of survey as means of increasing responses were recommended.

Learning Community:

- For August: Invite Elizabeth Mount for her insights into increasing the participation of younger people. Alternative: chapter from Peter Block's *Community: The Structure of Belonging.*
- For September and October: Susan Beaumont/*Inside the Large Congregation* in preparation for and follow-up to her presentation at September Retreat.
- Plan for invitation to congregants to participate in generative thinking sessions, either within Board meeting structure or outside Board meeting times.

Task Forces:

- **Susan Beaumont/Board Retreat Planning:** Board and Leadership Development Committee members to coordinate attendees, do pre-retreat education and planning, guide post-retreat synthesis: Carol
- **Governance:** Align our Governance document with the current Bylaws: Jane and John
- **Lead Minister Review:** Review due at January meeting
- **Learning Community/Conversations:** Select topics/article/books for discussion, arrange discussion leaders, invite congregants with knowledge and interest in the topic to participate in conversation with the Board.

Endowments: Board members John Bates and Shel Altschul will continue discussion with members of Finance and Planned Giving regarding endowment and quasi-endowment fund definitions and restrictions.

Executive Session: Board monitored its efforts in visibility and connection with the Congregation.

Submitted by Jane Bramham for Martha Kiger, Clerk

Board Thank you letters to:

Michael Vavrek and Larry Holt for their roles in the Annual Meeting

Mara Sprain, John Bates, Allison Jordan, Mary Alm and Bob Wilson for service on Bylaws Revision Committee