Minutes of UUCA Board of Trustees Meeting
July 1, 2014

Trustees present: Jane Bramham, President; John Bates, Vice President; Martha Kiger, Clerk; Carol Shultheis, Melissa Davis, Wendy Seligmann, Joy Christi Prezestwor; Tom Blanford and Sheldon Altschul via Skype.

Staff present: Rev. Mark Ward, Lead Minister

Congregant present: Elizabeth Mount

General Assembly: Report by attendees Mark, Joy, Carol, and Elizabeth. Escalating inequality and immediate witness were actions voted on. GA adopted change from non-discrimination to inclusive language; this wording will be reviewed for possible change to UUCA policy or bylaws. Youth focused on inclusion and how to make GA accessible to all.

Consent Agenda: Minutes of June Board meeting and Financial Report. Consent agenda was adopted.

Banking Resolutions: Approved authorized signatories. Motioned passed to keep Asheville Savings and Self Help Credit Union as banking institutions.

Financial Review Task Force – John will prepare Request for Proposals (RFP) for periodic financial review accountants. Motion passed to transfer Board Fund balance for 2013-14 to a fund designated for periodic future financial audits.

Governance Document – To match Governance Document to proposed Bylaw language recommended by the Board July 2014 for adoption by the Congregation, approved motion to change Policy F (Planned Giving) to read:

The Congregation maintains the following two funds into which bequests may be placed:

1) *Endowment Fund into which all bequests and other planned gifts designated by the donor(s) for endowment shall be placed and whose principal shall be held in perpetuity.*
2) *Fund for the Future, a quasi-endowment fund into which 75% of each bequest and other planned gifts unrestricted by the donor(s) shall be placed. The remaining 25% of unrestricted new gifts shall be placed in the UUCA Contingency Fund.*

Upon request of the Executive and approval by the Board, the Fund for the Future may be used to meet special capital or building needs, to create new ministries, or to avoid default on financial obligations.

Income from Endowment Fund and Fund for the Future may be allocated to the annual operating budget of the Congregation.

Both the Endowment Fund and the Fund for the Future shall be professionally managed in a socially responsible way, such as by the Unitarian Universalist Common Endowment Fund.

All property shall be held in the name of the Congregation. On dissolution, after payment of all outstanding obligations, all assets both real and personal shall be transferred and paid over to the Unitarian Universalist Association in accordance with the Charter.

The change in Governance Document and proposal for bylaw change will be communicated via eNews and the minutes to the Congregation.

Executive Report – "What's Happening" by Mark Ward on Google Drive and he will send "Ends" to all. Mark voiced strong desire to revive small groups, linking people to values. Results from Congregational survey presented.

Linkage -- Board relationship to Committees:
Board can use as opportunities to thank members for service.
Later this fall, Board members will link with UUCA committees for input, using questions developed in the process below.

Generative Thinking -- Board discussed:
Framing questions to ask members invited to Sept., Oct., Nov. meetings. Board contributed initial ideas for questions with intent to flesh out and finalize for Sept.

Letter of Call for Lead Minister: Rev. Mark Ward was excused from the meeting. Board reviewed revisions to April 2010 Letter of Call, including addition of a description of his role as Executive under current governance. Motion for approval of Revised Letter of Call for Lead Minister was approved, and the Letter will be offered to Rev. Ward by the President.

Executive Session and Meeting Evaluation: Process evaluation of the meeting by Board members.

Upcoming Events: July 8 – 11:30 lunch with UUCA staff and review website

Homework: Powerful question ideas will be posted on Google Drive. Add more and look for trends by Aug. Contribute names of individuals to invite to fall mtgs.

Minutes submitted by Martha Kiger, Clerk