Minutes of UUCA Board of Trustees Meeting
June 3, 2014

Trustees present: Jane Bramham, President; John Bates, Vice President; Martha Kiger, Clerk; Carol Shultheis, Joy Christi, Melissa Davis, Wendy Seligmann and Tom Blanford

Staff present: Mark Ward, Lead Minister

Election of Board Officers -- Slate of nominees approved: Jane Bramham, President; John Bates, Vice President; Martha Kiger, clerk

Consent Agenda: 1) Minutes of May 6 Board meeting; 2) Financial Report; 3) Delegates to GA on site: Clark Olsen, Elizabeth Mount, Joy Christi Prestwor, Carol Shulteis. Off-site delegates: Gay Lambirth, Tom Dessereaux, Bonnie Hubble, Michael O'Sullivan. Consent agenda passed

Annual Meeting -- Approved motion for next annual mtg. to be Sunday, May 31, 2015. Board will have a task force to address voting anonymity.

Board Work Plan -- adopted

Financial Review Process -- There will be a periodic review, not audit. John Bates will chair financial review task force. Board needs monthly statement from staff.

Planned Giving Bylaw – Board reviewed proposed Articles XI and XII, regarding endowments and corporate dissolution. Committee representatives from Planned Giving and Finance Advisory worked with members of staff and Board to draft language approved by all. Resolved that the following Bylaws amendments be recommended to the Congregation for voting at the 2015 Annual Meeting:

ARTICLE XI PLANNED GIVING

Section 1. UUCA maintains the following two funds into which bequests may be placed:

Endowment Fund into which all bequests and other planned gifts designated by the donor(s) for endowment shall be placed and whose principal shall be held in perpetuity.

Fund for the Future, a quasi-endowment fund into which 75% of each bequest and other planned gifts unrestricted by the donor(s) shall be placed. The remaining 25% of unrestricted new gifts shall be placed in the UUCA Contingency Fund.
Upon request of the Executive and approval by the Board, the Fund for the Future may be used to meet special capital or building needs, to create new ministries, or to avoid default on financial obligations.

Section 2. Income from the Endowment Fund and the Fund for the Future may be allocated to the annual operating budget of the Congregation.

Section 3. Both the Endowment Fund and the Fund for the Future shall be professionally managed in a socially responsible way, such as by the Unitarian Universalist Common Endowment Fund.

ARTICLE XII DISSOLUTION
Section 1. All property shall be held in the name of the Congregation. On dissolution, after payment of all outstanding obligations, all assets both real and personal shall be transferred and paid over to the Unitarian Universalist Association in accordance with the Charter.

Executive Report – "What's Happening" by Mark Ward will newly be on Google.
Parental Leave Policy – Mark will announce changes to family leave policy to staff.

Letter of Call for Associate Minister – Board reviewed Letter of Call, which was based on UUA template and Rev. Ward's letter and approved offering the Letter of Call to Rev. Lisa Bovee-Kemper. Mark will appoint the mentoring committee. Jane and Carol will meet with Lisa to offer her the Letter. Her installation is set for September; expenses will be covered from the contingency fund.

1 Sunset Parkway – no longer an issue

Recognition – Adopted a resolution to acknowledge Jerry MeLellan's work around financial well-being and budget planning.

Generative Thinking -- Board discussed:
Members will be invited to Sept., Oct., Nov. meetings. We need to frame questions to ask.
Are we truly a welcoming congregation? Do we value diversity?
What would create points of connection outside Sun. services?
Where can we be a presence in the community? What is our community?
Are we realizing our mission statement? If so, how? Is revision needed?
How to help members act on social justice issues?

Executive Session and Meeting Evaluation

Upcoming Events:
June 15 – Ice Cream Social. Ann get supplies and coordinate volunteers.
July 1 – Board mtg.
July 8 – 12:30 pm lunch with staff then review website. Joy will coordinate.

Minutes submitted by Martha Kiger, Clerk