Minutes of UUCA Board of Trustees Meeting
March 20, 2013

Board members present: Gay Lambirth, presiding; Kay Aler-Maida, Shel Altschul, Juliana Austin, Michael Boing, Jane Bramham, Ann McLellan, Frank Valenti
Staff present: Rev. Mark Ward

Consent Agenda:

- Approve minutes of February 20, 2013 Board meeting
- Accept Financial reports for February
- Accept Michael Boing's resignation from Board effective June 30, 2013
- Certify as delegates to Southeast District Annual Meeting:
  Shaida Johnston, Joy Christi Przestwor, Clark and Anna Olsen, Jerry and Ann McLellan, Gene and Gay Lambirth, Mary Alm

Consent agenda was adopted.

Executive Report: Mark's monthly *What's Happening* report included updates on music and RE staffing changes and the web site development.

Executive Monitoring:

- Executive Limitation E: Asset Protection
  Board received Mark's report of compliance, reviewed insurance declarations and will request that Bylaws Committee consider adding indemnification of officers and directors [Frank to forward wording to Mara Sprain] and suggest to Staff umbrella liability coverage [Kay to contact Linda Topp]. Also reported were steps to safeguard financial information and to ensure maintenance of non-profit status.
- Limitation E also requires development of Building Use and Rental Policy; draft policy was presented, with fee schedules being finalized.
- **Beyond Ends Statements:** Aspects of the Rental policy also offer parameters for compliance with statements that we "offer our space as a welcoming place for meaningful events" and "partner with congregations and institutions in support of shared values". Board discussed reworking the Monitoring calendar with Ends Statement monitoring report by the Executive at the July Board meeting.

Updates:

- Ordination of Sally Beth Shore will take place March 22, 2013 at UUCA.
- ABD: with about half of the commitment forms returned, over $400,000 has been pledged. Board will receive the annual budget proposal based on ABD results at the April Board meeting.
- Bylaws committee continues its work; there may not be sufficient time this spring for Town Hall presentations and final drafting to place bylaw revision on the Annual Meeting agenda.
- Meeting calendar change: June Board meeting to move to June 12 to avoid conflict with GA; Board members elected at the June 9 Annual Meeting will be invited to attend.
- Board and Congregational Leadership workshop with Susan Beaumont is confirmed for September 21, 2013 at the Grove Arcade.

Board monitoring: Board will continue submitting Board meeting summary for e-newsletter, Gay will talk from the pulpit about Board service, and we discussed why and how to improve visibility and connection as part of our Board leadership work.

Learning Community: Shel facilitated discussion of Board roles based on *Inside the Large Congregation* which focused on how to achieve the desired time, within and apart from regular Board meetings, that will allow generative work to be done. Potential dates will be identified for a special Board meeting for this purpose.

Executive session: Board entered executive session for review of Board process.

Submitted by
Jane Bramham, Clerk