Minutes of UUCA Board of Trustees Meeting
November 5, 2014

Trustees present: Jane Bramham, President; John Bates, Vice President; Martha Kiger, Clerk; Tom Blanford, Carol Shultheis, Melissa Davis, Wendy Seligmann

Staff present: Mark Ward, lead minister

Congregants present: Bob Ropenack for the Welcome Project

Lisa Holt, Doug Keen, Martha Mills, Erma Earle, Cecelia Rawlins, Cindy Thelkeld, Judy Harper, Lynn Sellers and Henry Morrow

Consent Agenda:
October minutes – removed from the Consent Agenda to be resubmitted at Dec. meeting
Financial Reports -- approved
Resolution: Larry Holt recognition – approved

Welcome Project/ Campus Development Update -- Bob Roepnack
General Contractor selection process was presented. Potential contractors will send references, bids, and budgets. The criteria for selection will be fees, reputations, and interest in this type of project. A month is needed to review and interview proposers. Initial phases will begin early 2015. Board requested asking contractors to affirm paying living wage and as employees, not independent contractors. Board approved a motion to support the proposed process to secure a General Contractor for the Welcome Project.

Facilitated Conversations – Lynn Sellers and Henry Morrow facilitated the third sessions for members of the congregation to respond to questions about what nurtures, motivates or hinders their involvement with UUCA and what they would choose to change about the congregation.

Financial Review Update – John Bates
Board decided not to have an outside financial review this year. Board affirmed the plan to set aside funds each year to build funds for a future full financial audit. Meanwhile, members of the Finance Advisory Com. are performing internal mini-reviews. A motion was passed to audit every 5 years, meanwhile using internal audits.

Building Access Conversations
It is critical that the Board communicate that participants input was heard and will be acted upon. We'll report to participants following our review of the collected responses at the December, and possibly subsequent , Board meetings.

Executive Reports -- Mark Ward
Limitation C and D and Contingency Fund –
Financial procedures and the Finance Committee are working very well. The Contingency Fund should be used as a reserve fund. Proposed changes are 1) no Board approval needed to use; and 2) set a limit on the amount. This avoids multiple contingency fund requests to Board, as Fund is not used to balance line items of the budget during the fiscal year. The overarching purpose of proposed changes and the boundaries for use as well as the relationship between Contingency and Capitol, which has because of budget constraints been underfunded. Board accepted the monitoring report on Limitation D and requested additional clarification of definitions of Contingency and Capital funds and their interrelationship with further review at or before the April Board meeting.

What's Happening -- Mark Ward
Mark noted UUCA history of support for marriage equality and reflected on the historic importance of Day One celebration.

Mosiac Makers -- Tom Blanford
Tom and Lisa attended the Mosaic Conference, which addressed efforts toward achievement of racial and cultural diversity within UU congregations. Further discussion and exploration of the congregation's support toward this is needed.

Executive Session and Meeting Evaluation for process evaluation

Upcoming Events:
Dec. 2 Board meeting at 6:30. We'll focus on identifying threads and patterns arising in the facilitated conversations with members and discuss appropriate follow-up.

Minutes submitted by Martha Kiger, Clerk